Tom Eagle

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Tuesday, 22 July 2014

To the HR Manager,

My name is Tom Eagle and I am currently studying part time on the Renewable Energy and the Built Environment course at the Centre for Alternative Technology. I have elected to specialise in wind power as this is my main area of interest within renewable energy. I have recently completed the wind section of the course which has cemented my interest in this area.

I have previously applied for the position of Project Assistant with your company and I attach my current CV for your consideration should any related roles become vacant in the future.

In addition to studying on the REBE course I am also working for a Chester based sustainable construction company as Site Manager, having previously run my own property business in 2012.

Prior to this course I attained a First Class Honours Degree in Mechanical Engineering from UMIST. I am committed to building on the knowledge and skills attained on this course and bringing it up to date whilst applying it to the increasingly important subject of renewable energy.

I have a full, clean driving licence and have many years’ experience of field based work and enjoy working on-site. I am a competent software user and can learn new packages quickly and effectively. I have also worked in customer facing roles extensively and enjoy working and liaising with a range of people, from clients to suppliers and contractors, and thrive in a collaborative team based environment.

I look forward to hearing from you.

Yours sincerely,

Tom Eagle BEng GradEI